



Annual Backpack & School Supply Collection Guidelines

Thank you for stepping forward to acknowledge and recognize our American military children with gifts of appreciation! Please closely review these guidelines to ensure a successful collection drive for everyone involved!

Gifting Guidelines:

- M.C.C. accepts only **NEW** gifts for the children. We will not accept used or gently used items. All gifts/ donations must be donated with the tag attached.
- Please do not wrap any of the Backpacks or School Supplies, all items must be received **UNWRAPPED**. If you wrap them, our volunteers will un-wrap them before delivery to the U.S. military.
- Please plan to deliver what you have collected to **Orange County Windustrial**. M.C.C. **does not pick up the gifts collected**. It is your responsibility to get them to OC Windustrial and we ask that you work out arrangements in advance on how and when you will drop donations off to meet the deadline before you begin collecting.
- Please do not donate any perishable items.
- Please mail all gift cards directly to M.C.C.'s Headquarters, do not drop gift cards off with the in-kind donations at OC Windustrial.
- To receive a donor receipt, please provide your name and complete contact information when dropping off your donation at Orange County Windustrial. (The employees have an M.C.C. donation form.)
- Although our backpack collection deadline is set, please return the gifts to M.C.C. as soon as possible! If you have them ready, please do not wait until the deadline, the sooner the better to allow time to turn them around for our military children.
- The collection deadline date is firm. Every season M.C.C. receives donations after the deadline. This does not allow the military Family Program Officers enough time to distribute the gifts to the children.

Gift Suggestions:

Backpacks, Lunch Boxes, Thermos, Supply Boxes, Pencil Cases, #2 Pencils, Mechanical Pencils, Pencil Refills, Pencil Sharpeners, Erasers, Business or Scientific Calculators, Pens (Red, Black & Blue), Rulers, Scissors (Preschool & Teen,) Glue Sticks, Rubber Bands, Paper Clips, Small Stapler, Staples, Crayons, Markers, Colored Pencils, Water Color Sets, Clear Tape & Notebooks. Wide Ruled & College Ruled Paper, Construction Paper, Highlighters (all colors,) Dividers, Flash Drives, Locker Shelves, Locker Magnets, Book Socks, Atlas, Dictionary, Flash Cards (all levels,) Locker Padlocks, Day planner (Teens,) Dry Erase Pens, Post-It Notes & Index Cards.

*(*Some office supply stores provide comprehensive lists of recommended school supplies to purchase by the child's age and/ or grade.)*

Gift Card Suggestions:

Office Depot, Staples or Wal-Mart.