

## Annual 6 7 ( Toy Drive Collection Guidelines

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Thank you for stepping forward to acknowledge and recognize our American military children with ~~ELHEHEKBRORJ(JLHHULJJDG~~ ~~DWK~~ ~~WRM~~ appreciation this holiday season! Please closely review these guidelines to ensure a successful collection drive for everyone involved!

### ~~DIWLDJGHODHM~~

- M.C.C. accepts only **NEW** ~~W~~ toys and gifts for our military children. M.C.C. will not accept ~~MHG~~ or ~~HHMOLJKW~~ used items. All toys and gifts must be donated with the tag attached.
- ~~3OHDVHPDLODOOJLIWEDUGVGLUHEWOWR~~ ~~DOLWDU&KLOGUHM&KDULW~~ ~~3BUDH&~~
- Please do not donate recycled stuffed animals.
- Please do not wrap any of the gifts; all items must be received **UNWRAPPED**. If they are wrapped, our volunteers have to un-wrap them before delivery to the U.S. military.
- Please plan to deliver what you have collected to ~~&&~~ ~~JDOOROWHHUWHDP~~ ~~GRHVRW~~ ~~SLNSWKHJLIWVEROOHEFWHG~~ It is your responsibility to ~~go&&~~ and we ask that you work out arrangements ~~DWKRUWHDP~~ in advance on how and when you will drop donations off to meet the deadline before you begin collecting.
- Please do not donate any perishable items, candy or combat toys.
- To receive a donor receipt, please provide your name and complete contact information when dropping off your donation.
- When shopping, please remember the teenagers. The teens may be overlooked at the holidays.
- Please don't forget the babies either, gifts for newborns to 1 year olds are often overlooked as well.
- M.C.C. always needs wrapping paper for the military programs to wrap the children's gifts once received. New Gift Bags and tissue paper work too. Also, we will accept new ribbon, bows, ornaments, keepsake items, stockings (or stocking stuffer items,) holiday decorations for the family day events, faux trees, coloring books, crayons or other activities for the children to utilize during the military family days.
- Although our toy collection deadline is set, please return the gifts to M.C.C. as soon as possible! If you have them ready, please do not wait until the deadline, the sooner the better to allow time to turn them around for our military children.
- Every year M.C.C. receives toys after the deadline. This does not allow the family program officers enough time to distribute the gifts. ~~&&EDRWWRUHWKHWRMWOHWHDU~~ ~~IR~~ ~~REDRWPEHHWVKHGHGOLHSOHDVHMHOHEFWDRWKHURUJDDWLRLWRGURSWKHPM~~
- Each year M.C.C. distributes a limited number of gift wrapped collection boxes on a first-come first-serve basis. If your organization is able to procure and decorate your own collection box this is greatly appreciated. M.C.C. can mail you the sign for the front of your collection box with all of the detailed toy drive information. Please contact M.C.C. with your mailing address.